



FreeForm

Are you ready to eliminate paper based forms in your office?

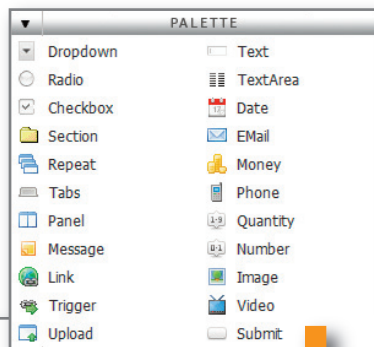
Have you ever wondered what it would be like to do away with the stacks of paper based forms you use for day to day operations?

Are you frustrated by the inefficiency these forms create when they were designed to increase efficiency in the first place?

Do you find yourself requiring the same data multiple times when filling out forms?

Are OCR, ICR and OMR technologies too unreliable to extract data off of your paper based forms?

Using the palette of tools, users simply drag and drop text boxes, drop downs, images and other items onto the form



Once a form is filled out and submitted, SmartSearch populates the data into a PDF and the compiled document is indexed and saved into a SmartSearch archive

Square 9 FreeForm puts the power of web form creation at the fingertips of even the most novice of users. Via a simple browser based interface, FreeForm gives anyone with appropriate security the ability to create rich, dynamic web based forms.

Create Your Form

- Create customized web based forms through a highly intuitive drag & drop web interface
- The palette of tools includes text boxes, dropdowns, images, panels and other controls

Map Your Fields

- Data captured through your new web forms is used to populate any PDF document
- Simply drag and drop data elements onto the PDF to create the mapping; no Adobe licenses required

Share, Approve and Archive your Forms

- Submitted forms are captured directly into SmartSearch ECM and fully indexed by form data
- Using SmartSearch Work XChange, you can automatically route forms, send email notifications and circulate for approval

Make all checks payable to Square 9 Software
Thank you for your business!

FEATURE	BENEFIT
Browser Based Form Designer	SmartSearch eForm development is done in a rich browser based user interface that requires no client install, making deployment and administration a breeze.
Drag and Drop GUI	Forms are created by dragging controls including text boxes, drop downs, radio buttons, check boxes, images, panels and preformatted text boxes for date, money, phone and quantity onto the page with no coding required. Even the most novice of users can create a form in minutes.
Design Themes	Forms can be styled using any of the built in themes and customized themes can be created with stylesheets that allow forms to coexist with your current web strategy.
Business Rules and Logic	Easily build business rules and logic into forms that can dynamically change the form layout based on selections made, build quality assurance around the data being filled in and ensure required data has been provided before form submission is available.
Database Connectivity	The included database connector allows you to create forms that read from and write to your line of business database. When a form is connected to a database backend, fields can be auto-filled based on a key piece of data and database transactions can be updated when the form is submitted.
Form Workflows and Signatures	Design form flows that allow you to create both multi-page forms and workflows that route your form through an approval process with digital signatures along the way.
Populate a PDF	FreeForm will populate form data into an existing PDF to produce a document with the same look and feel of your existing forms today. Scan and save a PDF copy of your existing paper form or design a new one and use our built in capture workflow utility to drag and drop data elements onto the PDF with no Adobe licensing required.
Recycle Data	Data from a single web form can be used to populate multiple PDF forms eliminating the need for redundant data entry. This is great for employee onboarding, mortgage applications or any process with multiple documents that require common data elements.
Release to SmartSearch	Empower your forms processing even further through our direct Enterprise Content Management integration with SmartSearch. The compiled PDF document and form data are indexed into SmartSearch and can be automatically routed for approval, notify users of a required action, or simply saved for future reference.

Common Business Applications

- Change Orders
- Expense Reports
- Human Resources Onboarding
- Mortgage and Loan Applications
- Patient Registration
- Purchase Orders/Sales Orders/Requisitions
- Questionnaires and Feedback Forms
- Student Enrollment
- Time Sheets/Paid Time Off Requests

Technical Requirements

FreeForm Server Requirements

- Java 5 (JRE 5.0) or higher is required
- A Servlet2.4 or higher container (i.e. Tomcat 6) is required
- A JDBC-compliant database such as Microsoft SQL Server

FreeForm Designer Supported Browsers

- Firefox 3.0 or Internet Explorer 7 or higher
- Browser must have JavaScript, CSS and cookies enabled

Form Filling Supported Browsers

- Firefox 3.0 or higher, Internet Explorer 6 or higher, Safari 3.0 or higher, Google Chrome 9.0 or higher
- Browser must have JavaScript, CSS and cookies enabled