



# MAIL ATTENDER®

FOR LOTUS NOTES



**Mail Attender for Lotus Notes provides comprehensive archiving, policy enforcement and content filtering to companies looking to address issues relating to storage management, retention, content discovery and compliance within email. Management is executed from a central location with flexible configuration options that can be applied to the entire company or to a subset of mail users. Mail Attender streamlines the management process and gives administrators complete control over their entire mail environment.**

## Technical Features

### Installation

- Easy, non-intrusive Lotus Notes-based installation
- Installed from a single Notes client to all servers
- Server-based product – installed on Notes mail servers
- Perform installation from your desk

### Architecture

- Runs on all Domino platforms including 6.x, 6.5x and 7.x
- No Domino architectural changes required
- Uses LotusScript-based agents
- Server-based processing
- No API code

### Overall Management

- Easily include or exclude servers, users and/or groups
- Manage legal, HR and corporate retention needs automatically

### Document Management

- Archive/delete email messages using multiple criteria
- Address compliance issues by archiving documents to protect authenticity
- Archive messages to any random-access storage device (NAS, SAN, WORM, DVD, etc.)
- Encrypt archived documents for increased security
- Perform simulations to ascertain best criteria

### Attachment Management

- Manage attachments using multiple criteria
- Reduce-instance attachments
- Report on attachments using multiple methods

### Reporting

- Collect/report mail database information
- Report on users (# of documents, database size, # of attachments, etc.)
- Capture space utilization and reclamation statistics

### Quota Management

- Immediate recognition of user due diligence cleanup for hard quota compliance
- Enforce multiple soft quotas
- Enforce quota on local replicas
- Refine quota enforcement based upon document type (Memo, Reply, Calendar Entry)
- Alert users and/or prevent new message creations upon hard quota non-compliance

### Content Management

- Locate emails for suspected confidentiality breaches or misrepresentations
- Prevent inappropriate emails from being sent/saved
- Prohibit users from deleting or editing documents that contain possible evidence
- Powerful, fast and secure discovery searching of all components of the messages
- Leverages the powerful, inherent search methodology
- Isolate search results without effecting original messages
- Allow users to search mail and archives using one search

### Additional Features

- Replace inherent Out of Office with more powerful/flexible features
- Manage user preferences
- Manage mail rules
- Send enterprise-wide announcements without invoking the router
- Manage personal agents
- Prevent users from carboning themselves on emails they send
- Enforce encryption standards



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