

Streamline your Human Resources Department with GlobalSearch Enterprise Content Management



Get Connected



Extend Your Access



Keep Business Moving



GlobalSearch Enterprise Content Management streamlines paper intensive HR processes including employee onboarding, PTO requests, benefits enrollment and more.

Human Resources Automation with GlobalSearch ECM

Challenges

- ✘ Repetitive information on multiple employee forms
- ✘ Records are subject to frequent changes
- ✘ Follow-up activities need to be scheduled
- ✘ Insurance information bound by HIPAA compliance

Solutions

- ✔ High degree of capture automation at a low cost
- ✔ Automate post hire activities
- ✔ Ensure HIPAA compliance with secured HR repository
- ✔ Access HR records through your mobile device
- ✔ Repurpose data into existing business applications
- ✔ Eliminate fines by government agencies

As a potential employee moves through the hiring process, GlobalSearch allows pertinent HR information to be automatically captured off a web based employee demographic form, repopulating data elements into other required onboarding forms, avoiding repetitive data entry.

GlobalSearch can effortlessly manage all paperwork within an employee's lifecycle, from hire to retirement. This includes:

- ❗ Applications & Onboarding Forms
- ❗ Performance Reviews
- ❗ Benefits Enrollments
- ❗ PTO Requests
- ❗ Expense Reports
- ❗ Employee Departure Documentation

Are you ready to take the next step? Schedule A Demo Today!