



Automate Document Processes to Increase Business Production

GlobalSearch Enterprise Content Management (ECM) software changes the game for Arts and Entertainment companies, drastically increasing efficiency and virtually eliminating paper.

“ Since implementation of the Square 9 software suite, we’ve streamlined many key processes and are seeing the benefits of these efforts across several departments. The scanning and indexing process of 2,000 monthly paper check copies has been fully replaced with the automatic creation of PDF docs from our Financial ERP system into GlobalSearch. In total, approximately 400 hours of manual work has been eliminated. ”

— **Todd Sears**
IT Director,
SonyATV Music Publishing

Where is GlobalSearch Used?

- Script Proposals
- Daily Production Reports
- Property Management
- Financial Paperwork
- Product Development
- Contract Management
- Onboarding Paperwork
- Cast & Crew Contact Lists

How is GlobalSearch Unique?

- Supports Easy Adoption For All Users
- Anywhere, Anytime Document Access
- Granular Document Security
- Full Feature Document Editing
- Automated Document Workflows

How will GlobalSearch Deliver Efficiency for Arts and Entertainment Companies?

- ✓ Automate contract management to allow standardized forms to be filled out with ease, and quickly and efficiently filed into your database.
- ✓ Access the latest versions of scripts, images, and other documents that are being collaboratively worked on.
- ✓ Decrease labor costs and printing expenses by eliminating paper-based filing.
- ✓ Control access to documents, and easily restrict or permit what people can do with them, including editing, sharing, deleting and more.
- ✓ Streamline document capture and indexing for accurate and immediate filing into the database.
- ✓ Ensure data security and integrity during project pre-production.

Are you ready to take the next step? Schedule a demo today!