



# Digitally Transform Your Business-Critical Information *Securely in the Cloud*

## GlobalSearch Cloud Business Essentials

Accelerate productivity, increase transparency, and save money by modernizing core business processes in Accounts Payable, Accounts Receivable, Human Resources, and Contract Management.



### Accounts Payable

Provides invaluable tools for quickly completing a three-way match, reducing manual entry, and ending late payment fees.



### Accounts Receivable

File searching and automated email allows you to resolve any disputed transaction quickly, so your payments keep flowing in.



### Human Resources

Manages HR records so you can rest assured employee data is secure while still being easily accessible for payroll or an audit.

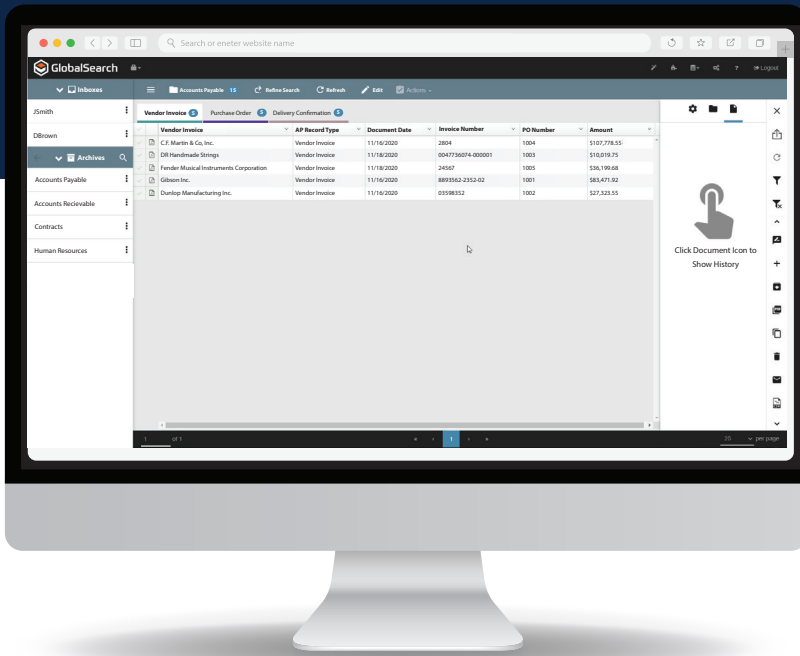


### Contract Management

Organizes and categorizes your agreements in a meaningful way and lets you easily send to Microsoft Word for editing.

Designed to be  
Quick and Easy  
to Implement

You'll be up, running,  
and trained in just days  
vs. weeks and without  
disruption to your  
existing process.



Business Essentials is a low-cost solution that allows you to easily scale as your business needs grow.

### Centralize Your Business Information



- ✓ Upload, review, and transform content in one centralized repository from a web interface.
- ✓ Search and find business-critical information quickly.
- ✓ Maintain productivity with secure access to your information from anywhere at any time.

### Improve Collaboration and Productivity



- ✓ Share information across departments easily, your organizational data is stored in one convenient location.
- ✓ Add on business process management tools to optimize staff productivity, such as vendor invoice approval.

### Ensure Business, Employee, and Customer Data is Secure

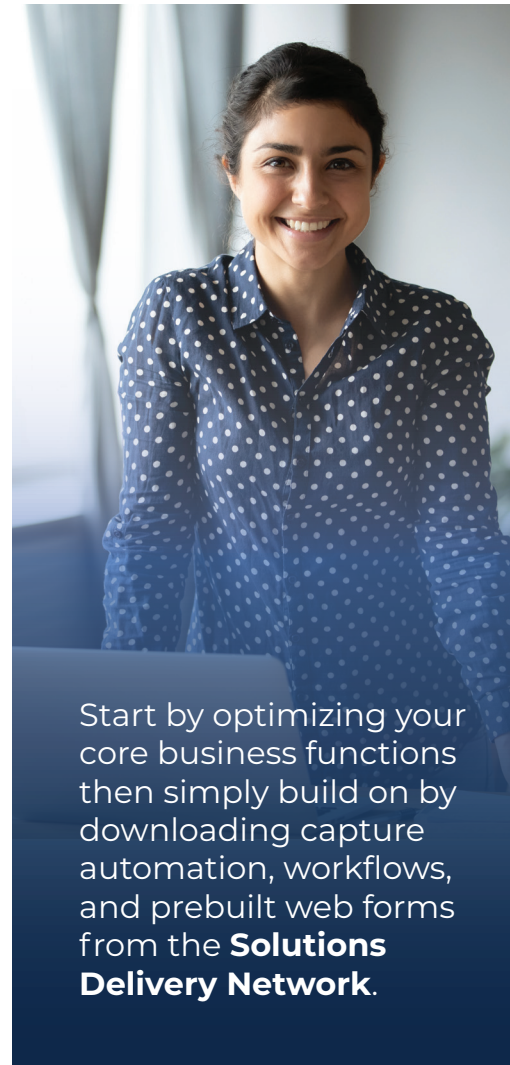


- ✓ Guarantee your information remains secure and available with a provider who is SOC1, SOC2, SOC3, & HIPAA certified.
- ✓ Eliminate data privacy issues using access controls and settings such as user-based sign-in.

### Keep Operations Functioning with Little or No Downtime



- ✓ Maintain business continuity in the event of a hurricane, pandemic, or power outage.
- ✓ Eliminate downtime costs, reduce backlogged processes, and minimize the need to rescale employee priorities.



Start by optimizing your core business functions then simply build on by downloading capture automation, workflows, and prebuilt web forms from the **Solutions Delivery Network**.

Get started on your digital transformation journey.

Contact your Regional Sales Director today for a full demonstration or email [sales@square-9.com](mailto:sales@square-9.com)